

Dear Sir/Madam,

**GIZWIZ STUDIO'S RECRUITMENT EXERCISE & INTERNSHIP PROGRAMME**

It is our pleasure to inform you that Gizwiz Studio is recruiting to fill the position of **Graphic Designer/Web Designer and Web Developer/Web Programmer**. Gizwiz Studio is an online-based design service company that specializes in providing logo design, stationery design, web design and web content development services among others, targeting a range of worldwide clients from small-to-medium enterprises to multinational corporations. Over the years, our accomplishments have since been recognized and commended by renowned industry experts as well as publications such as WIRED Magazine, The Wall Street Journal, Logo Lounge and Web Design Index.

In line with our corporate expansion plans, Gizwiz Studio is relocating its design headquarters from Penang to Selangor and we are seeking for qualified and passionate individuals to join our creative team. As such, we would like to take this opportunity to invite your institution of higher learning to apply or nominate individuals who are well-suited for the aforementioned positions. We are genuinely interested in recruiting talented candidates who can contribute to our company's growth. The interview sessions will commence from the 1st December, 2011 onwards.

We would appreciate it if you would post, publish and circulate the position announcement. It may be duplicated and distributed as you wish in order to bring it to the attention of candidates who might be interested and qualified. We have attached a copy of the recruitment advertisements for the said positions which should provide you with a comprehensive and detailed information profile about the positions.

We would also like to take this opportunity to formally offer Internship Positions for high-achieving students who are pursuing a related or similar field to undergo a supervised practical training at our design studio. We look forward to collaborating with your esteemed institution in providing internships for your students as necessitated by your academic curricula.

Again, we would like to thank you in advance for publicizing this position announcements and informing any persons who might be interested.

THANK YOU.

Yours Faithfully,

JASMINE HOR MYN-LI  
(CHIEF CREATIVE DIRECTOR)

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